

# **BAINBRIDGE ISLAND FIRE DEPARTMENT**

## **BOARD OF COMMISSIONERS**

### **Special Meeting Minutes**

April 9, 2025

Chair Scott Isenman called the Board of Commissioners Special Meeting to order at 4:30 PM. Present were Commissioners Bruce Alward, Tim Carey, John De Lanoy (4:35); and Fritz von Ibsch; Fire Chief Jared Moravec; Deputy Chief Jeremy Mendola; and Finance & HR Administrator Hilary Hall.

### **AGENDA ADDITIONS & DELETIONS**

None

### **PUBLIC COMMENT**

None

### **FIRE CHIEF'S REPORT**

- Wildfire Mitigation Update: Chief Moravec provided the Board with updates on recent wildfire mitigation items. He summarized the recent presentation to Bainbridge Island City Council, announced the 2025 DNR microgrant award of \$4,000 and shared that he will be speaking to the public on April 15<sup>th</sup> at the BI Library about wildfire mitigation.
- K911 Funding Formula: Chief Moravec briefed the Board on the draft funding formula presented by the K911 Funding Subcommittee. The K911 Board has asked for multiple funding options to be presented for consideration. The Chief also reported that BIFD has received a 60-day Notice to Change the K911 fees beginning in 2026.
- PSE Winslow Top Project: Chief Moravec informed the Board that BIFD received notice that PSE will be utilizing ROW on Station 22's property as part of the Winslow Tap project. After a PSE public meeting on April 23<sup>rd</sup> he will know more about potential impacts.
- Strategic Planning Update: Chief Moravec briefed the Board on his kick-off to the Strategic Planning process. Each Commissioner will be contacted for availability for upcoming Planning meetings.
- HR Manager Hiring Update: Chief Moravec informed the Board that 45 applications have been received to date. The hiring contractor, Prothman, will be narrowing the applicants down in the coming weeks.

### **GOOD OF THE ORDER**

Commissioner Isenman reminded the Board of the upcoming Pinning Ceremony on April 22<sup>nd</sup> at 4:00 PM at Station 21.

Commissioner Isenman also reminded the Board of the upcoming fire extinguisher event at Winslow Wharf Marina on May 10<sup>th</sup>.

Commissioner Isenman briefed the Board on a recent training he attended. Two handouts from the training will be provided to all the Commissioners.

### CONSENT AGENDA

(Voucher numbers 36715 through 36773 totaling \$214,224.89, electronic fund transfers of \$886,157.12, March payroll of \$950,391.75, Meeting Minutes 3/13/25). Commissioner von Ibsch moved to approve the Consent Agenda as presented. Commissioner Alward seconded the motion, and the motion passed unanimously.

### BUSINESS AGENDA

#### 1. Resolution #02-2025: Regular Meeting Schedule Change

Chief Moravec presented Resolution #02-2025, Regular Meeting Schedule Change. The Resolution changes the schedule of regular Board of Commissioner meetings to the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month. Commissioner Carey moved to approve Resolution #02-2025. Commissioner Alward seconded the motion, and the motion passed unanimously.

#### 2. Collaborative Services Agreement BIFD, COBI, BP

Chief Moravec presented the draft Service Agreement on formalizing the collaborative partnership between Bainbridge Island Fire Department, City of Bainbridge Island and Bainbridge Prepares. Commissioner De Lanoy presented proposed edits, questions and suggestions for the Agreement. After Board discussion, Chief Moravec will take the various questions back to the Department attorney and then the other two agencies for further review.

### EXECUTIVE SESSION


At 5:40 PM, Commissioner Isenman called for an Executive Session to last for 20 minutes. The Executive Session was called to review the performance of a public employee per RCW 42.30.110(1)(g).

At 6:00 PM the Executive Session was extended by 10 minutes.

### ADJOURNMENT

The meeting was adjourned at 6:11 PM.

Submitted by:

  
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Jared Moravec, Board Secretary  
Approved  
April 23rd, 2025